



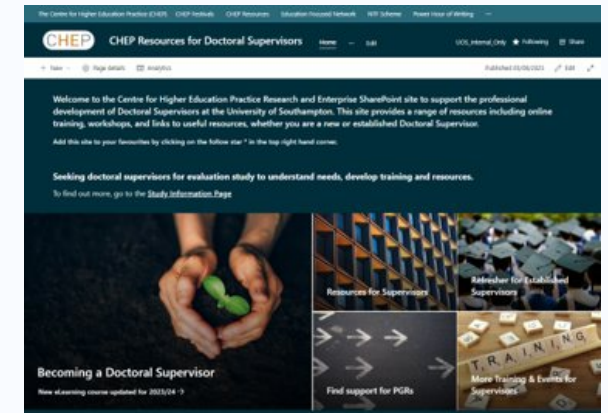
# Doctoral Supervisor Update

CHEP, Disability and Inclusion, Doctoral College, Library,  
Student Wellbeing, SUSU, Visa and Immigration

September 2023

# Centre for Higher Education Practice

- **Introduction to doctoral supervision eLearning course**
  - Access the course on [Blackboard](#)
  - Aimed at new supervisors or those new to Southampton, but open to all, particularly for a refresher of the regulations and code of practice.
  - Achieve a digital badge for undertaking the course
- **Resources for doctoral supervisors [SharePoint site](#)**
  - Covers all aspects undertaking the supervisor role
  - Tools to find university support for PGRs
  - Links to training / events for supervisors, including 'Examining a doctoral thesis', training for independent chairs

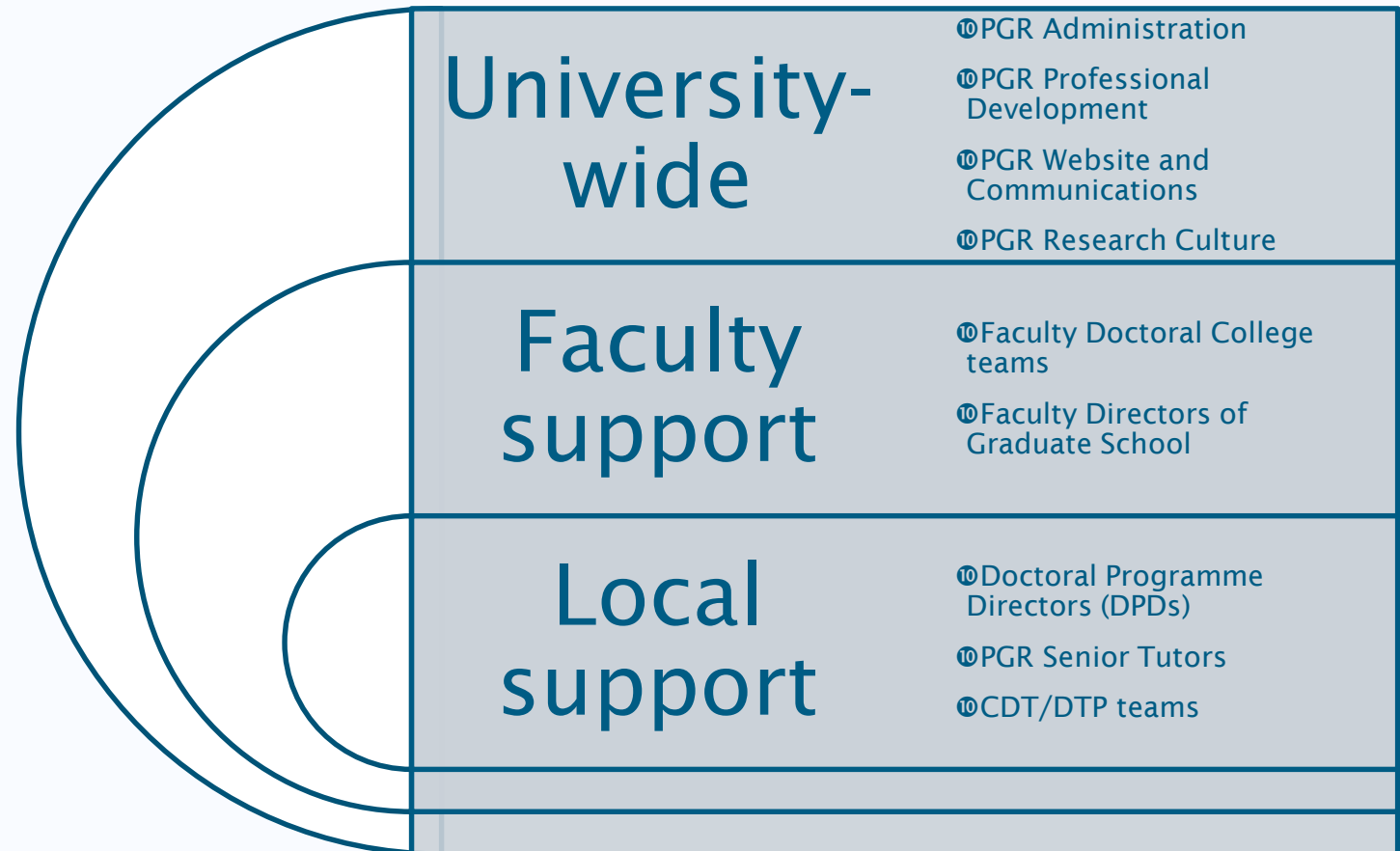


# Centre for Higher Education Practice

- **New CPD programme for supervisors coming in Spring term 2024**
  - Let us know your thoughts about what should be in this by taking part in the supervisor survey or focus groups. Find out more [here](#)

# Introducing the Doctoral College

Alongside Faculties and relevant Professional Services teams, working to deliver on PGR elements of the University's strategic plans, including Research, Education and Student Experience, and Knowledge Exchange and Enterprise.



# Doctoral College

## Current areas of work:

- PGR recruitment and marketing
- Support for CDTs/DTPs, including bid-writing (alongside RIS)
- Understanding and developing research culture for PGRs (Led by new research culture team within Doctoral College)
- Ensuring a supportive environment for our PGRs (working with wellbeing, SUSU and Faculties)
- Delivering on feedback from students made through the SUSU/DC surveys
- Enabling PGRs to be leaders of tomorrow (four new Senior Teaching Fellows to continue to develop our Doctoral College Professional Development Programme)
- Simplifying processes and removing friction (including appointment of DC continuous improvement lead)

Key sites: [PGR Handbook](#), [PGR Development Hub](#) and [PGR Events Programme](#)

Contact us: [doctoral.college@soton.ac.uk](mailto:doctoral.college@soton.ac.uk), [dccomms@soton.ac.uk](mailto:dccomms@soton.ac.uk), [faculty e.g. fss]\_-  
[gradschool@soton.ac.uk](mailto:gradschool@soton.ac.uk)

# Disability and Inclusion Team

- **PGR student induction – introduction to Student Disability & Inclusion**

The team will be running two sessions for new PGR students on the 16th and 17th October. The purpose of these sessions is to raise awareness of the available disabled student support for PhD students at the University.

- **Staff facing SharePoint site 'Supporting Disabled Students'**

The [Supporting Disabled Students SharePoint Site](#) provides helpful advice and information for both supervisors, and PGRs who teach, on supporting disabled students. It includes resources and training information on areas related to disability, or reasonable adjustments, as well as inclusive academic practice information.

- **New Student Support Recommendations (SSR) template document**

Following feedback and insight from colleagues across the University we have updated the SSR document to make it clearer and user friendly. For more information and to see an example, watch the following video: [SSR document - an overview for staff](#)

# Library

## Who we are

- The Library offers training and resources for PGRs at every stage of the research process, our services cover open access publishing, research data management, metrics for assessing research and thesis submission.
- We support a positive, open research culture and give guidance on Authorship and Contribution, Open Access, Research Data Management and Responsible Metrics.
- An induction is provided to all PGRs at the start of their PhD and we host, and collaborate on, other research-related events.
- See '[Welcome to the Library](#)' for more information about our support and services.

## Contact Us

For library help, email [libenqs@soton.ac.uk](mailto:libenqs@soton.ac.uk) or [Chat with us](#).



# Library – Key Support and Activities

## Thesis guidance for supervisors

- [Doctoral Data Management Plan – supervisors guide](#)
- [Theses - information for supervisors](#) (copyright, templates, embargoes)

## Publishing

- [Open access publishing support](#)
- [Essentials for publication workshop](#)
- [Predatory publishing guide](#)
- [Southampton ReproducibiliTea](#) – a journal club particularly (but not limited to) PGRs and ECRs interested in robust research practice, reproducibility, replication, open science, and transparency.



# Library – Key Support and Activities

## Library training

- Workshops and drop-ins on open access publishing, copyright, research data management, research metrics are listed on [PGR Development Hub](#) and on the [library's website](#) with recordings available.
- [Training for researchers](#) – one-page guides
- [Research Methods](#) and [Introduction to Research Methods](#) self-study module

## Requesting resources

- [Inter-library loan service & document supply](#)
- [Suggesting a new book or resource](#)

# Visa and Immigration Student Advice Service

## Who we are

- The **Visa & Immigration Student Advice Service (VISAS Team)** provide advice relating to Student Visas, and the University's sponsor compliance and reporting duties.
- Complete Right to Study checks for all students who are not British Citizens or Irish nationals

## Contact

**Email:** [visa@soton.ac.uk](mailto:visa@soton.ac.uk), [casteam@soton.ac.uk](mailto:casteam@soton.ac.uk), [atas@soton.ac.uk](mailto:atas@soton.ac.uk)

**Live Chat** Tuesday & Thursday 10:00 - 11:30, Wednesday 13:00 - 14:30

**SharePoint for staff** - <https://sotonac.sharepoint.com/teams/VISAS2>

# Visa & Immigration Student Advice Service

## Key updates:

- **Providing Immigration Advice**

Providing immigration advice is regulated by the Office of the Immigration Services Commissioner, and unlawful for anyone to provide unregulated immigration advice or immigration services. Please direct all students needing visa advice to the VISAS Team

- **Graduate Route**

Students eligible to apply for a Graduate Route visa if they have successfully completed the programme of study their visa was issued and still have a Student/Tier 4 visa. The VISAS Team will notify students by email within 10 working days of being awarded.

# Student Wellbeing Team

## Who we are

- The Student Wellbeing Team support the emotional wellbeing of all our students throughout their studies, to enable them to make the most of their time at the University and develop healthy habits to last a lifetime.
- We are available 24/7 to provide all students with wellbeing support. Our wellbeing advisors are based in the [The Student Hub](#) on Highfield Campus and can travel to meet students on other campuses or in halls when requested.
- **Contact us**
- Please contact The Student Hub, in order to bring a student to our attention, where you believe there are issues or concerns around their health, wellbeing or behaviour that may be impacting on their academic progress or general management of life at University or on placement.
- **Email:** [studenthub@soton.ac.uk](mailto:studenthub@soton.ac.uk) with the subject 'Concern for wellbeing'  
Or call: 02380 599599

# Student Wellbeing Team

- **Key Support and Activities:**
- **Student Wellbeing student-facing Sharepoint site** has a wide range of resources and activities to support our PGR students with their wellbeing throughout their time here : <https://soton.ac.sharepoint.com/teams/StudentWellbeingSupport>
- **Wellbeing Outreach Advisors** are here 24/7 and offer a 24 hour, 365 days a year Drop In at the Student Hub, for advice and signposting on support available as well as a range of activities and events to support wellbeing.
- **Multi- Disciplinary Specialist Practitioner team** can offer more individual support, to enable you to access individual appointments, both face to face and online to maintain your wellbeing. This includes counselling and wellbeing support, together with support to access external services where appropriate.

# SUSU (Southampton University Students' Union)

We run a range of services for students, from regular Give it a Go events and nearly 400 clubs and societies, to our Advice Centre that can support all students with free, confidential and independent advice on housing, academic and financial issues. We also run PGR Rep training and run the elections for PGR faculty officers.

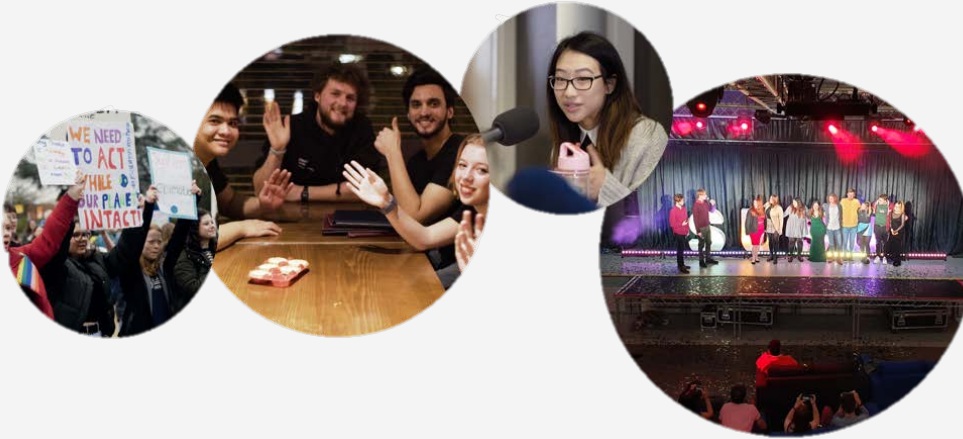


Students can get involved in sports, performing arts, media, volunteering and more.





# Student Representation and Support



## Representation

SUSU is run for all students, led by a team of elected Sabbatical officers.

This is supported by a network of other student volunteers, including PGR Faculty officers, PGR Reps, Student officers who have an area of focus such as Sustainability, LGBTQ+ and BAME, and UG and PGT reps.

Contact the Representation Team: [representation@susu.org](mailto:representation@susu.org)



## The Advice Centre

Free, confidential and independent advice to students, from trained advisors specialising in housing, academic and financial issues.

Contact the Advice Centre: [advice@susu.org](mailto:advice@susu.org)

## SUSU Lettings

In-house lettings agency. SUSU only works with landlords who provide a good service and quality housing for students.